July, 2013

Dear Parents/Guardians,

Welcome to the 2013–14 academic year at Wilcox High School. We look forward to a great year. You will need to provide Proof of Residency and pick up your “Back-to-School” packet before the first day of school.

Enclosed you will find the Proof of Residency and Emergency Release forms. Please complete the enclosed forms and return it with the original and copies of your proof of residency documents to the Wilcox office beginning July 22, between the hours of 8:00 a.m. – 3:00 p.m. The Wilcox office will also be open on Wednesday, July 24 from 3:00 – 7:00 p.m.

SANTA CLARA UNIFIED SCHOOL DISTRICT POLICY REQUIRES ALL STUDENTS LIVING WITHIN THE DISTRICT MUST PROVIDE PROOF OF RESIDENCY EVERY YEAR BEFORE ADMISSION TO SCHOOL (SCUSD BOARD POLICY 5305). All students must provide three forms of “Proof of Residence” for each student. The information you provide must show both your name, your address and must also be a current bill (within 30 days).

PROOF OF RESIDENCY

PROVIDE ORIGINAL & COPIES OF PROOF OF RESIDENCY DOCUMENTS LISTED BELOW.

| HOMEOWNER –  
| (TOTAL OF THREE (3) BILLS) | RENTER – (TOTAL OF THREE (3) BILLS) | LIVING WITH ANOTHER FAMILY  
| (TOTAL OF SIX (6) BILLS) – | |  
| • Complete Proof of Residency Form Section A | • Complete Proof of Residency Form Section B | • Complete Proof of Residency Form Section C |
| • PG&E, Santa Clara or Sunnyvale utility bill | • PG&E, Santa Clara or Sunnyvale utility bill | • HOMEOWNER YOU ARE LIVING WITH MUST PROVIDE THE FOLLOWING: 1) PG&E, Santa Clara or Sunnyvale utility bill; 2) Land/cell phone bill; 3) Property Tax/Space Rental bill  OR  
| • Land/cell phone bill | • Land/cell phone bill | • RENTER YOU ARE LIVING WITH MUST PROVIDE: 1) PG&E, Santa Clara or Sunnyvale utility bill; 2) Land/cell phone bill; 3) Current Rental Agreement  
| • Property Tax/Space Rental bill | • Current Rental Agreement | • YOU MUST PROVIDE: 1) cell phone bill; 2) DMV car registration; 3) medical bill or credit card bill with your name and that address on it. |

Sincerely,

Bonnie Billings, Principal